**AL-FARABI KAZAKH NATIONAL UNIVERSITY**

**REGULATIONS**

**ON THE UNION OF WOMEN**

**Almaty, 2022**

1. **GENERAL PROVISIONS**

This regulation has been developed on the basis of the Laws of the Republic of Kazakhstan "On Public Organizations", the Charter of the Republican State Enterprise on the right of economic management "Al-Farabi Kazakh National University" of the Ministry of Education and Science of the Republic of Kazakhstan (hereinafter Al-Farabi Kazakh National University) and defines the purpose, subject, objectives and principles of the public association, and also, the order of employees' relationships when performing

The Women's Union of Al-Farabi Kazakh National University is a public organization created by the decision of the Academic Council of the Al–Farabi Kazakh National University.

The Union of Women of KazNU unites women's councils operating at the faculties and structural divisions of the university.

KazNU Women's Union is a member of the Union of Women of Kazakhstan.

KazNU Women's Union maintains relations with women's NGOs of the Republic of Kazakhstan.

1. **PURPOSE AND MAIN TASKS**

The main goal of the KazNU Women's Union is to promote the status of women in society, their role in the political, economic, social and cultural life of the university, protect the interests of women, their families and children, and charity work. Members of the organization: women's councils operating at all faculties and structural divisions of the university. The Union sets the task to achieve:

- active involvement of women in the social and scientific life of the university;

- strengthening the family, calling for the socially useful significance of the role of women in the development of society;

- achieving civil harmony and stability at the university;

- revival of moral and spiritual values, preservation of cultural traditions;

- participation in charitable activities;

- solutions to environmental problems.

The main tasks of the KazNU Women's Union:

* promotion of the status of women in society, their role in the political, economic, social and cultural life of the university.
* protecting women's rights, taking care of strengthening the family.
* participation in the formation of state policy on women, family and children.

Area of interest

* Science, education, health, social problems
* International cooperation
* Increasing the social role of women in modern life
* Academic policy
* Family, motherhood and childhood

**3. RIGHTS AND OBLIGATIONS OF MEMBERS OF THE «UNION OF WOMEN OF KAZNU»**

3.1. Members of the «Union of Women of KazNU» can be female employees of the Al–Farabi Kazakh National University, regardless of nationality, education, social status, recognizing the Charter of the «Union of Women of KazNU» and participating in its activities.

3.2. Members of the «Union of Women of KazNU» have the right:

- discuss, criticize, make suggestions, defend your point of view at meetings, conferences, meetings of the bodies of the «Union of Women of KazNU», in the press on all issues of the activities of the «Union of Women of KazNU»;

- apply to organizational structures for help in protecting and realizing their interests and legal rights, use the organizational and material capabilities of the «Union of Women of KazNU» for this;

- to receive information available to the «Union of Women of KazNU»;

- to participate in the work of other public associations whose principles and activities do not contradict the Constitution of the Republic of Kazakhstan, this Charter;

- participate in the work of the «Union of Women of KazNU» with the right of advisory vote, when discussing its issues or proposals;

- participate in all events organized by the «Union of Women of KazNU»;

- have other rights in accordance with the goals and objectives within the limits of this Charter;

- maintain contacts with other public associations and unions.

3.5. A member of the "Union of Women of KazNU" is obliged to:

- actively participate in the implementation of the goals and objectives of the "Union of Women of KazNU", the execution of decisions taken by its bodies, strengthen the authority of the "Union of Women of KazNU", contribute to the expansion of its influence among the women's community of the Republic;

- to take part in the work of the "Union of Women of KazNU»;

- comply with the requirements of the Charter of the "Union of Women of KazNU»;

- implement the decisions of the "Union of Women of KazNU" and its organizational structures..

**CHARTER OF THE WOMEN'S UNION OF THE KazNU**

**1. GENERAL PROVISIONS**

* 1. The Public Association "Union of Women of KazNU" (hereinafter referred to as the "Union of Women of KazNU") is an association of women created to promote the status of women in society, their role in the political, economic, social and cultural life of the university.

1.2. The organizational and legal form is a public organization..

1.3. «The KazNU Women's Union» cooperates with other public organizations that defend the interests and rights of women.

1.4. In its activities, the KazNU Women's Union is guided by the current Constitution of the Republic of Kazakhstan, the Law of the Republic of Kazakhstan "On Public Associations", other legislative acts on gender policy and this Charter.

1.5. The KazNU Women's Union has the status of a public association whose activities extend to the Al-Farabi KazNU.

1.6. The KazNU Women's Union may join unions (associations) of public associations, including international ones, participate in their creation, maintain direct international contacts and communications, conclude relevant agreements and carry out other actions that do not contradict the legislation of the Republic of Kazakhstan and its international obligations.

1.7. Full and abbreviated name::

- in Russian: Public association "Union of Women of KazNU»;

- in Kazakh language: public Association «ҚазҰУ әйелдері Одағы».

1.8. Legal address: 005000, Almaty, 71 al-Farabi Ave.

**2. GOALS, OBJECTIVES, SUBJECT AND METHODS OF ACTIVITY**

* 1. The purpose of the "Union of Women of KazNU" is to assist in protecting the rights and legitimate interests of women, strengthening the role of women in the public, economic, social and cultural life of the university and the country;

- caring for the spiritual and physical health of women;

- protection of women's legitimate rights to their place in society in the present and future;

- preservation, promotion and introduction of the spiritual and cultural heritage of all previous generations of the country, the best folk traditions;

- promoting the development of market structures in the economy, entrepreneurship, including by women, women's organizations;

- expansion of international relations with women's associations.

2.2. Objectives of the NGO « KazNU Women's Union» :

- promotion of the strengthening of the family, the authority of women in society;

- carrying out charitable activities, providing comprehensive assistance to women and families in need.

2.4. Methods of activity of the NGO « KazNU Women's Union»

- implementation of activities through organizational structures on the ground, provision of advisory, methodological and other assistance to address social issues;

- organization of lectures, conferences, symposiums, seminars, promotions, courses, exhibitions, creation of working groups on areas of activity for members of the NGO « KazNU Women's Union»

- promotion of the activities of the NGO « KazNU Women's Union»:

- use of state mass media in accordance with the established procedure;

**3. MEMBERS OF THE** « **KAZNU WOMEN'S UNION**» **THEIR RIGHTS AND OBLIGATIONS**

3.1. Members of the NGO « KazNU Women's Union» may be female employees of the Al–Farabi Kazakh National University, regardless of nationality, education, social status, recognizing the Charter of the NGO «KazNU Women's Union» and participating in its activities.

3.2. Members of the NGO «KazNU Women's Union» have the right:

- discuss, criticize, make suggestions, defend your point of view at meetings, conferences, meetings of the bodies of the NGO «KazNU Women's Union», in the press on all issues of the activities of the NGO «KazNU Women's Union»;

- apply to organizational structures for help in protecting and realizing their interests and legal rights, use the organizational and material capabilities of the NGO «KazNU Women's Union» for this purpose;

- receive information available to the NGO «KazNU Women's Union»;

- participate in the work of other public associations whose principles and activities do not contradict the Constitution of the Republic of Kazakhstan, this Charter;

- participate in the work of the NGO «KazNU Women's Union» with the right of advisory vote, when discussing its issues or proposals;

- participate in all events organized by the NGO «KazNU Women's Union»;

- have other rights in accordance with the goals and objectives within the limits of this Charter.

- maintain contacts with other public associations and unions.

3.5. A member of the NGO «KazNU Women's Union» is obliged to:

- actively participate in the implementation of the goals and objectives of the NGO «KazNU Women's Union», the execution of decisions taken by its bodies, strengthen the authority of the NGO «KazNU Women's Union», contribute to the expansion of its influence among the women's community of the Republic;

- to take part in the work of the NGO «KazNU Women's Union»;

- comply with the requirements of the Charter of the NGO «KazNU Women's Union»;

- implement the decisions of the NGO «KazNU Women's Union» and its organizational structures.

**4. STRUCTURE OF THE NGO "UNION OF WOMEN OF KAZNU"**

4.1. The Association carries out its activities on the territory of the Republic of Kazakhstan.

2.2. In order to achieve the statutory goals and objectives of the Al-Farabi Kazakh National University, there are created and operated Councils of Women of faculties and other structural units .

3.3. Women's Councils act on the basis of this Charter and are guided by it in their activities.

The main goals and objectives of Women's Councils are established by this Charter.

The supreme governing body of the Council of Women is the general meeting of its members, which is convened at least once a year.

- works with women to involve them in primary women's organizations.

4.8. Meeting of a public organization:

- defines the forms and methods of work of the primary organization;

- elects delegates to the Conference of the city, republican organization\_\_\_\_\_\_\_;

- solves other issues of the organization's activities.

4.9. The highest body of the NGO «KazNU Women's Union» is a Conference convened once every 5 years.

An extraordinary Conference is convened at the request of more than 1/3 of the members

or at the initiative of the Board of the NGO «KazNU Women's Union».

The convocation and agenda of the Conference shall be announced no later than one month in advance.

4.10. Conference of NGO «KazNU Women's Union»:

- defines the main areas of activity and the next tasks;

- adopts the Charter, makes amendments and additions to it;

- determines the quantitative composition and elects the Board of the NGO «KazNU Women's Union»;

- elects the chairman from the board;

- decides on the reorganization or liquidation of the NGO «KazNU Women's Union»;

- cancels decisions of subordinate bodies and organizations if they

contradict this Charter;

- considers other issues of the activities of the NGO «KazNU Women's Union».

 Board of NGO «KazNU Women's Union»

- directs the activities of the NGO «KazNU Women's Union» in the period between conferences;

- makes amendments and additions to the Charter related to the change of legal address and (or) due to changes in legislation;

- develops and approves the program of activities of the NGO «KazNU Women's Union»;

- develops draft estimates and plans for major events;

- coordinates the activities of organizational structures, provides them

with methodological assistance;

- considers appeals from members of the NGO «KazNU Women's Union», legal entities and individuals;

- decides on the reorganization or liquidation of the NGO «KazNU Women's Union»;

- cancels decisions of subordinate bodies and organizations if they contradict this Charter;

- considers other issues of the activities of the NGO «KazNU Women's Union»;

The Board of the NGO «KazNU Women's Union»

- manages the activities of the NGO «KazNU Women's Union» in the period between conferences;

- makes amendments and additions to the Charter related to the change of legal address and (or) due to changes in legislation;

- develops and approves the program of activities of the NGO «KazNU Women's Union»;

- develops draft estimates and plans for major events;

- coordinates the activities of organizational structures, provides them

with methodological assistance;

- considers appeals from members of the NGO «KazNU Women's Union», legal entities and individuals;

- forms commissions and working groups on

the main activities of the NGO «KazNU Women's Union».

- takes measures to create and develop the material and technical base

to ensure the statutory activities;

- considers other issues of the activities of the NGO «KazNU Women's Union» within its competence.

4.11. The Board plenums are held as necessary, but at least once a year. The conditions for decision-making and the form of voting are determined by the Plenum of the Management Board independently. Decisions on amendments and additions to the Charter, on the transfer of rights and powers to the Presidium are made by a qualified majority of at least 2/3 of the votes of the number of members of the Management Board.

4.12. The Presidium is headed by the Chairman of the NGO «KazNU Women's Union».

4.13. The Presidium of the NGO «KazNU Women's Union» organizes the implementation of the decisions of the Conference and Plenums implements programs to fulfill the goals and objectives of the NGO «KazNU Women's Union» to the extent of the rights and powers provided by the Board.

The decision of the Presidium of the NGO «KazNU Women's Union» is adopted by a simple majority of votes by open voting.

The meeting of the Presidium of the NGO «KazNU Women's Union» is held \_\_\_\_\_\_\_ as necessary, but at least once a quarter. At least 2/3 of the members must be present at the meeting.

The Charter of the Association in this edition has been developed and approved in connection with bringing it into compliance with current legislation, including Federal Law No. 82-FZ of May 19, 1995 «On Public Associations», Federal Law No. 112-FZ of July 19, 1998 «On Amendments and Additions to the Federal Law « On Public Associations» and the Federal Law of January 12, 1996 «On non-profit organizations».

**5. RIGHTS AND OBLIGATIONS OF THE ASSOCIATION**

**5.1. The Union has the right:**

represent and protect the legitimate interests of its members in various state bodies, local self-government bodies;

to exercise in full the powers provided for by the legislation of the Kazakhstan on public associations;

maintain contacts and contacts, conclude relevant agreements;

freely disseminate information about their activities, their goals and objectives;

to conclude any kind of contracts on their own behalf, in accordance with the current legislation;

to take the initiative on various issues of public life, to make proposals to local self-government bodies;

conduct lectures, meetings; organize speeches in the media;

to carry out advertising activities to achieve the statutory goals and objectives;

cooperate with similar associations, organizations in the Republic of Kazakhstan and abroad;

conduct any kind of activity not prohibited by law, in accordance with the goals and objectives of the Association defined by this Charter;

exercise other powers provided for by the legislation on public association.

**5.2. The Association is obliged to:**

comply with the legislation of the Republic of Kazakhstan, generally recognized principles and norms of international law, as well as the norms provided for by its Charter;

submit, at the request of the Ministry of Justice of the RK, decisions of the governing bodies and officials of the Association, as well as annual and quarterly reports on their activities to the extent of information submitted to the tax authorities;

**6. MANAGEMENT OF THE ASSOCIATION**

6.1. The management of the Association is carried out in accordance with its Charter on the principles of self-government, publicity. The association independently determines its structure, forms management bodies and apparatus, sets the costs of their maintenance.

6.2. The bodies of the Association are: Conference, Council, Bureau, Chairman.

6.3.1. Association Conference.

The highest governing body of the Association is the Conference.

The next (scheduled) Conference is convened by the Board at least every five years.

The Extraordinary Conference is convened by the Board of the Association at the proposal of more than half of the groups of the Association, or by the proposal of the audit commission (auditor), or by the proposal of the Chairman of the Association.

6.3.3. A conference (regular or extraordinary) is considered eligible if more than half of the members of the Association are presented.

Issues of exclusive competence, decisions of the Conference are made by a 2/3 majority of the members of the Association presented at the Conference, by open or secret ballot. The Conference may accept for its consideration other issues on which the decision is taken by a simple majority.

6.3.4. The following issues fall within the exclusive competence of the Association Conference:

1) acceptance of the Charter of the Association, making amendments and additions to it;

2) approval of the main activities of the Association, the principles of formation and use of its property;

3) approval of reports on the work of women's councils based on the results of the election period;

4) approval of the budget of the Association and a report on its implementation, as well as approval of reports and conclusions of the audit commission (auditor);

5) making a decision on the reorganization and liquidation of the Association;

6) other issues of the Association's activities.

**7. CHAIRMAN OF THE ASSOCIATION**

The Chairman of the Association is elected by the Conference of the Association for a term of five years. The Chairman of the Association is accountable to the Conference and the Board of the Association; organizes the implementation of their decisions.

7.2. The competence of the Chairman of the Association includes:

1) management, organization of educational work, work to popularize the activities of the Association;

2) organization of work to establish contacts with various organizations, institutions, associations and citizens;

3) management of current organizational and executive work;

4) exercising control over the procedure for accounting for receipts, expenditure of funds, use of material assets;

5) organization of office work;

6) the formation of the apparatus of the Association, the establishment of official salaries;

7) signing documents, payment orders, applications on behalf of the Association, opening accounts of the Association in banking institutions;

8) solution of other issues of the Association's activities, with the exception of those that fall within the exclusive competence of the Conference of the Association and the competence of the Board.

7.3. The chairman of the “Union of Women of KazNU” represents the interests of the association without a power of attorney in state bodies and local governments, in relations with commercial and non-profit organizations both in Kazakhstan and abroad.

7.4. Deputy Chairmen of the “Union of Women of KazNU” act on behalf (written or oral) of the Chairman of the Association. The Vice-Chairmen of the Association perform the work assigned to them by the Chairman, and also organize the implementation of his decisions.

7.5. Deputy Chairmen are elected and recalled by the Board of the Association at the suggestion of the Chairman of the Association.

**8. PROCEDURE FOR INTRODUCING CHANGES AND ADDITIONS TO THE CHARTER OF THE ASSOCIATION**

8.1. Making changes and additions to the Charter, as well as approving it in a new edition, is the exclusive competence of the Association Conference.

8.2. Each member of the “Union of Women of KazNU”, the Board of the “Union of Women of KazNU”, the Chairman of the “Union of Women of KazNU”, have the right to make a proposal to the Conference on amendments or additions to the Charter of the Association. The proposal is made in writing and submitted to the Board of the “Union of Women of KazNU”. The Board must, within three months, give an opinion, familiarize the initiators of the proposal with it and decide on the inclusion of this issue on the agenda of the Conference. In the event that the Board of the Association gave a negative conclusion, the initiators have the right to come up with their proposal for the Conference.

**9. COOPERATION**

The Center cooperates with women's organizations of the Republic of Kazakhstan and other states in accordance with the legislation of the Republic of Kazakhstan on the basis of contracts and agreements.

Cooperation of the “Union of Women of KazNU” includes the following areas:

- mutual exchange, training of scientific personnel;

- organization and holding of seminars and conferences;

- invitation of specialists to conduct seminars and trainings;

**10. TERMINATION OF THE CENTER**

The termination of the “Union of Women of KazNU” is carried out on the basis of the order of the rector of KazNU named after al-Farabi in accordance with the legislation of the Republic of Kazakhstan.

This Regulation comes into force from the moment of its approval by the rector of KazNU named after al-Farabi.