

PROVISION ABOUT COURSE PAPER IN MASTER`S COURSE

1. General positions

1. The provision about course paper in Master's course (provision) have been developed in accordance with the Law of the Republic of Kazakhstan “About Education”, the State Compulsory Educational Standard of postgraduate education, approved by Governmental Decree of the Republic of Kazakhstan from August 23, 2012 №1080, laws and regulations of the Ministry of education and science of the RK.
2. The provision defines the basic requirements to the content, compiling of the course work, the submit order to defense and the defense procedure of the course work.
3. Course work is the first stage of the master's thesis for students of professional education programs of master`s course for at least 1.5 years study and is performed within the credits given to do scientific-research/experimental-research work of master students.
4. The purpose of the course work is to study and solve one of theoretical topics of specialty and scientific specialization. Course paper can be used while writing a scientific article at the end of the first year study.
5. Objectives of the course work:
 - application of knowledge and skills on basic and majors in solving scientific and theoretical / scientific and practical tasks;
 - acquisition of skills of scientific and practical analysis;
 - ability to use in creative way background information, experimental equipment, materials and professional tools.
6. The theme of the course work can be within the framework of the active economic agreements, grants, and themes.
7. The form of course work evaluation is its defense at the setting of the graduate department.

2. Course work requirements

8. Content requirements:
 - reflection of goals and objectives in short and clear form;
 - characterization of the review state of the issue (literature review);
 - justification and description of the used scientific methods;
 - summary and analysis of the results;
 - determination of the field of possible use of the results;
 - conclusion;
 - list of the used sources.
9. Presentation requirements:
 - literacy, clear, accurate and logical sequence of presentation;
 - persuasiveness of the argument;
 - brevity and accuracy of statements, excluding the possibility of ambiguous interpretation.
10. Printed and hardcover course work is submitted to the defense. The amount of the course work without appendixes are no more than 25-30 pages.

3. Structure of course paper

11. The course paper of the graduate must include the material in the following order:
 - title page;
 - main part;
 - conclusion;

- the list of the used sources
- appendix (if necessary)

4. Procedure of performance and preparation of a course paper for defense

- The titles of course papers are offered by the graduate chairs taking into account the interests of graduates and topics of the research works.
- The supervisor of a course paper is an approved scientific supervisor of dissertation research of the master student.
- The graduate chair controls the course of writing a course paper, periodically hearing the report of the graduate at the scientific seminars.
- The terms of course paper defense are established according to the approved academic calendar.
- The master student is personally responsible for the quality of the performed course paper and presenting it for defense in due time.

5. Course paper defense

- The course paper is presented at the faculty meeting. Defense is fixed by the minute
- The course paper is estimated according to the following criteria:
 - compliance of the performed work to the direction of scientific specialization;
 - validity of the purposes and objectives of the conducted research;
 - use of modern scientific methods of research;
 - the volume of the carried out experiment and validity of a choice of statistical (if necessary) processing methods;
 - ability to consecutively, competently and accurately state the results of the work;
 - the modernity of the used scientific literature;
 - reliability of the received results and conclusions;
 - scientific and practical value;
 - the quality of formatting;
 - defense of the course paper (completeness of answers given to questions during the defense, level of proficiency in the professional speech, demonstration material).